



BOARD OF COMMISSIONERS' MINUTES

Tuesday, November 15, 2016, 10:00 A.M.
Willowbank Office Building
420 Holmes Street, Room 146
Bellefonte, PA 16823

I. CALL TO ORDER

II. PLEDGE OF ALLEGIANCE

III. NO PUBLIC COMMENT

Commissioner Pipe called to order the Board of Commissioners meeting at 10:00 AM on Tuesday, November 15, 2016. In attendance were Commissioners Michael Pipe, Chair; Mark Higgins, Vice-Chair; Steven G. Dershem, Commissioner; Acting Administrator - Director of Finance, Denise L. Elbell and Executive Secretary Kimberly Smeltzer.

Representatives present from the news media included Kerry Webster and Emma Gosalvez.

Visitor(s) present included Joanne Tosti-Vasey.

County Personnel present included Faith Ryan, Tom McDermott, Jeffrey Wharran, Bill Browder, Matt Milliron, Bryan Sampsel and Andrea Puzycki.

C-NET Staff were present

IV. MEETING MINUTES

- A. Motion by Commissioner Higgins to approve the Minutes from the Board of Commissioners meeting held Tuesday, November 1, 2016. Motion seconded by Commissioner Dershem and unanimously approved.

V. ACTION ITEMS

- A. Motion by Commissioner Higgins to adopt Proclamation No. 35 of 2016 proclaiming November 12-20, 2016 as "*Hunger & Homelessness Awareness Week*" in Centre County. Motion seconded by Commissioner Dershem and unanimously approved.

Joanne Tosti-Vasey was present to accept the Proclamation.

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B. Motion by Commissioner Higgins to add the 2017 Board Meeting Schedule to the Consent Agenda for Tuesday, November 29, 2016 with the following changes: add Board of Inspectors to Prison Board; add Room 116 to County Work Sessions. Motion seconded by Commissioner Dershem and unanimously approved.

C. Motion by Commissioner Higgins to sign the Hazardous Material Emergency Response Fund (HMRF) Grant that was originally approved on 6/28/16. The grant total is \$9,780 with 100% State funding for the period July 1, 2016 to June 30, 2017. Motion seconded by Commissioner Dershem and unanimously approved – Dept. 351.

Jeffrey Wharran provided background information on the above referenced item.

D. Motion by Commissioner Higgins to approve the Liquid Fuels Payment for Boggs Township in the amount of \$25,000 for Project #16-14202-002 for purchase of dump truck with snow plow and salt spreader. Motion seconded by Commissioner Dershem and unanimously approved – Dept. 411.

E. Motion by Commissioner Higgins to approve the following:

Name	ABC	Action	Term
Greg Koehle	MH/ID/EI Advisory Board	Appointment	January 2017- January 2020

Motion seconded by Commissioner Dershem and unanimously approved.

F. Motion by Commissioner Higgins to approve a Check Run in the amount of \$286,507.36 dated November 10, 2016. Motion seconded by Commissioner Dershem and unanimously approved.

VI. DEPARTMENT HEADS – DIRECTORS – GUESTS

A. Motion by Commissioner Higgins to adopt Resolution No. 15 of 2016 authorizing the Board of Commissioner's Chairman to sign the Community Development Block Grant Application (CDBG) on behalf of the Board and have same delivered to PA DCED. Motion seconded by Commissioner Higgins and unanimously approved.

Motion by Commissioner Higgins to add Items B, C, D, E, and G to the Consent Agenda for Tuesday, November 29, 2016 and Item F add to the Consent Agenda for Thursday, November 17, 2016. Motion seconded by Commissioner Dershem and unanimously approved.

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- B. PLANNING & COMMUNITY DEVELOPMENT - FFY 2016 Community Development Block Grant (CDBG) Entitlement Grant Application to PA DCED in the amount of \$389,713 to fund a Water Transmission Main replacement project in Millheim Borough \$206,830; Housing Rehab-Sewer Lateral Assistance in Potters Mills \$30,000; and \$51,984 to be set aside for Grant Administration. The County's contract will include Bellefonte Borough's entitlement allocation of \$100,899. Motion seconded by Commissioner Dershem and unanimously approved.

Matt Milliron provided background information on Items A & B.

- C. COMMISSIONERS - Contract Renewal between the County and Kronos to provide maintenance and support for time and attendance. The contract total is \$44,097.55 for the period January 24, 2017 to January 23, 2018.

Denise Elbell provided background information on the above referenced item.

- D. MH/ID/EI/D&A - Addendum #2 between the County and Strawberry Fields, Inc., to add monies to increase contract allocations to allow Service Provider to bill for services through the end of the fiscal year in the amount of \$4,397. This increases the contract maximum from \$395,000 to \$399,397 with the source of funding as follows: State \$359,457; County \$39,940 for the period July 1, 2015 to June 30, 2016.

- E. DRUG & ALCOHOL- Contract Renewal between the County and Bowling Green Brandywine to provide drug and alcohol services to include inpatient non-hospital treatment and rehabilitation and non-hospital detoxification. The contract total is estimated at \$5,000 with the source of funding as 100% State (DDAP) for the period July 1, 2016 to June 30, 2017.

Tom McDermott provided background information on Items D & E.

- F. AGING/RSVP- Approve contract between the County and Penn State Hospitality Services to host the RSVP's 32nd Annual Volunteer Recognition Luncheon on Monday, October 30, 2017 using In-Kind funds.

Andrea Puzycki provided background information on the above referenced item.

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- G. MIS/RBA – Contract Renewal between the County and 1E Inc., to continue Night Watchman Enterprise software support. This software is used to manage power usage and automate reboots of computers, plus software patches. The contract total is \$2,530 for the period November 25, 2016 to November 24, 2017.

Bill Browder provided background information on the above referenced item.

VII. Motion by Commissioner Higgins to approve the following CONSENT AGENDA Item:

- A. MH/ID/EI-D&A – Approve the Year End Income and Expenditure Report for FY 2015-2016 for the Early Intervention Program – Dept. 561.

Motion seconded by Commissioner Dershem and unanimously approved.

VIII. DISCUSSION ITEM – BALD EAGLE FLOODING UPDATE

- A. Jeff Wharran said the total number of households and businesses that reported damage has grown to 408 and that most all basements in Milesburg were flooded. Representatives from the Small Business Association (SBA) and the Federal Emergency Management Agency (FEMA) are in the county this week conducting damage assessments. The county has to show more than \$18 million in damages and is awaiting federal money. Jeff mentioned the repairs being made to infrastructure such as roads and bridges is estimated at just more than \$2 million.
- B. Faith Ryan reported more than \$18,000 has been donated to flood victims by Helping Other People Excel (HOPE), Interfaith Human Services, the Howard Fire Company, Freedom Life Church and the Salvation Army.

Commissioner Higgins asked the citizens of Centre County to donate to charities the county partnered with for people's immediate needs during this time.

IX. TOURISM/HISTORY
N/A

X. CORRESPONDENCE RECEIVED

The following correspondence was received in the Commissioners' Office and will be handled appropriately

- A. PUC – Columbia Gas Application
B. Commonwealth of PA – Human Services \$1,501,208.00 – HSBG

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- C. CC Historical Society – 28th Historic Preservation Awards
- D. Mid State Literacy – CNET Sponsorship – Spelling Bee
- E. Skills – Donations
- F. Bellefonte Art Museum – Reception Invitation
- G. Commonwealth of PA – Budget & Fiscal
- H. Department Human Services – HSBG 16-17 Allocation
- I. Sally Houser – Victorian Christmas Events
- J. State College Community Land Trust – Meeting – 11/2/2016
- K. Bankruptcy Court – Dunlap Street LLC
- L. Headwaters Resource Conservation – Sponsorship
- M. Commonwealth of PA – WNV - \$4,094.59
- N. Allen Ishler – Conservation District Nominee
- O. Logan Grange – Invitation 11/14/16
- P. PA Department of Agriculture – Single Audit Report
- Q. CCAP – Bulletin
- R. Women's Resource Center – Thank you for attending event
- S. Bellefonte MEWS – Grand Opening Invitation

XI. RECOGNITIONS

- A. Eagle Scout – Samuel Perry Meyer – Boy Scouts of America Troop 367 – Houserville/Lemont - November 6, 2016.

XII. C-NET REQUESTS

N/A

XIII. REPORTS – ANNOUNCEMENTS – ELECTIONS

- A. Denise Elbell reported there were no Executive Sessions.
- B. Commissioner Dershem announced there was no Voter Registration Report, but today is the last day for County Board of Elections to receive voted military and overseas ballots.

C. ANNOUNCEMENTS

Tuesday, November 15, 2016

Central PA Convention & Visitors Bureau Breakfast – Toftrees – 8:00 AM

Board of Commissioner's – 10:00 AM – Room 146WB

Records Improvement Committee Meeting – 2:00 PM – Room 146WB

MVEDP – 5:30 PM

Planning Commission – 6:00 PM – Room 146WB

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Wednesday, November 16, 2016

CBICC Business EXPO – 8:00 AM – Penn Stater Conference Center
RSVP Advisory Council – 1:30 PM – Room 116WB

Thursday, November 17, 2016

BOC/Salary Board – 10:00 AM – Room 146WB - AS NEEDED
EBT Meeting – 11:00 AM – Room 146WB
Department Head Meetings – 2:00 PM – 4:00 PM – Room 144WB
CCFCA Meeting – 6:00 PM – Miles Township Fire Company

Friday, November 18, 2016

Criminal Justice Advisory Board – 11:45 AM @ CCCF

D. ELECTION ANNOUNCEMENTS

Tuesday, November 15, 2016

Last day for County Board of Elections to receive voted military and overseas ballots

XIV. QUESTIONS FROM THE PRESS

XV. MOTION BY COMMISSIONER HIGGINS to adjourn the meeting at 10:58 AM. Motion seconded by Commissioner Pipe and unanimously approved.

ATTEST:

Denise L. Elbell, Acting Administrator/
Director of Finance